

10. REVIEW OF HEALTH AND SAFETY POLICY FOR 2018

Purpose of the report

1. The Authority's Health and Safety Policy, a document required by law, is reviewed annually so that changed circumstances are taken into account and improvements made wherever possible. Members are asked to approve the new Health and Safety Policy for 2018.

Significant organisational changes have continued through 2017. As the final structure emerges it is timely to consider how the new arrangements will deliver further improvement of our health and safety systems and processes. This policy supports our intentions to:

- Promote a continuously improving safety culture involving all of our people and partners
- Become a role model for good occupational safety and health (OSH) and for sustainability
- Adopt a solid performance management approach for health and safety

Recommendations

2. **That the revised Health and Safety Policy (2018) be approved as Authority policy from 1 January 2018.**

How does this contribute to our policies and legal obligations?

3. It is a legal requirement to have a suitable health and safety policy. The proposed document satisfies that requirement.

Background

4. The Authority's existing health and safety policy, a document required by law, is reviewed annually to ensure it is up-to-date with both the Authority arrangements and with current legislation.

The current document (2017) was introduced one year ago to substantially 'refresh' our commitment to and arrangements for managing OSH. The revised version for 2018 consolidates this approach and includes further changes and additions to reflect new structures.

More specific guidance on roles and responsibilities for specific OSH matters will support developing performance management arrangements.

5. This document has been prepared by the Safety Officer. The Health and Safety Committee (9/10/2017) and Senior Leadership Team (17/10/2016) have been consulted with and agreed changes incorporated.

Proposals

6. The new Health and Safety Policy (2018) should be ratified as Authority policy for adoption from 1 January 2018.

7. **Financial**

There are no obvious additional costs involved. By adopting similar policies at other National Parks further development and implementation costs may be reduced.

8. **Background papers** (not previously published)

9. **Appendices**

- i. Minutes (draft) of the Health and Safety Committee 9 October 2017.
- ii. Final DRAFT Health and Safety Policy 2018

10. **Report Author, Job Title and Publication Date**

Jon Wayte, Safety Officer, HR, 23 November 2017